

**VANGUARD ASSURANCE COMPANY LIMITED**

INSURANCE HOUSE • DERBY AVENUE
P.O. Box 1868 • ACCRA
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NOTIFICATION OF ACCIDENT FORM - WORKMEN'S COMPENSATION INSURANCE

Answering these questions does not imply that the Employer admits liability, or that the workmen will make a claim.

PARTICULARS OF ACCIDENT

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1. Employer's Name _____ Policy No. _____
Business _____ Phone No. _____
Address _____
-
2. Workman's Name _____ Occupation _____
Address _____
-
3. State the age of the workman _____ How long has been in your employ _____
His weekly wages at the time of accident _____
His average weekly earnings for the previous 12 months or shorter employ _____
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4. Was he/she in your employ and actually doing work for you at the time the accident occurred? If not, please give the name and address of the person by whom he/she was employed.
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5. The accident occurred at _____ on the _____ day of _____ 19____
and the disability commenced on the _____ day of _____ 19____ at _____
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6. When was the accident first reported to you?
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7. Describe what WORK the injured person was doing at the time and how the accident actually occurred.
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8. State the nature and extent of the injuries.
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9. State whether employee is left or right handed
-
10. Has the injured person been treated at a Hospital?
If so, give date of admission and discharge
-
11. Give the name of any witness of the accident.
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12. Is the Workman now doing any work. If so, on what date did he start?
-

13. How much longer is the Workmann likely to be disabled?

14. Name of Doctor in attendance.

15. What is the motive power of the machinnery used on your premises?

16. How many employees have you?

Signature: _____

Date: _____